



***Town of Plaistow ♦ Board of Selectmen***  
***145 Main Street ♦ Plaistow ♦ NH ♦ 03865***

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, April 23, 2012

**MEETING CALLED TO ORDER:** 6:31 pm

**SELECTMEN:**

Chairman, Michelle Curran  
Selectman, Charles Blinn  
Selectman, Daniel Poliquin

Vice Chairman, John Sherman  
Selectman, Robert Gray  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

***Motion by J. Sherman to approve the Minutes of April 2, 2012***

***2nd by D. Poliquin.***

***Vote: 5-0-0.***

***Motion carries.***

***Motion by J. Sherman to approve the Minutes of April 9, 2012 as written.***

***2nd by R. Gray.***

***Vote: 4-0-1.***

***Abstain: C. Blinn.***

***Motion carries.***

**PUBLIC COMMENT:**

***Elder Affairs Committee Representatives: Sue Sherman and Roy Jeffrey.***

S. Sherman presented sketched drawing of suggested handicap parking spaces for Town Hall. The Elder Affairs Committee recommended to retain the two current handicap parking spaces (Park Avenue and Main Street), fix the curb Main Street (lower the height of the curb), and add additional handicap parking (three options given)

M. Curran inquired how many handicap parking spaces the Committee was requesting.

S. Sherman discussed keeping the two current handicap parking spaces and recommended Selectmen pick two of the recommendations from the Elder Affairs Committee.

S. Fitzgerald discussed short term and long term fixes for the handicap parking issues at Town Hall.

M. Curran suggested getting costs associated with the fixes.

R. Gray discussed driveway being used on a regular basis to park cars and suggested having an entrance sign or markings that indicated entrance. He noted Public Safety Officials use the

driveway for emergency situations and inquired how parking would affect them. He discussed moving the Carol Flyzik Memorial to the front of Town Hall where they light the tree and inquired how that may affect the parking situation.

J. Sherman noted Mike Dorman was part of the handicap parking discussions however he was unsure if Mike had seen the sketch presented tonight.

S. Sherman noted the Committee wanted to have something done short term and real soon.

#### *Go Green Committee - Sue Sherman*

S. Sherman discussed Go Green presentation done at the Library with the children. It will be shown on the Cable Channel for all to see. The children understand recycling well and are going home to explain and help their parents learn to recycle.

#### *Veterans Memorial Park - Roy Jeffrey*

R. Jeffrey discussed the new granite table and bench outside Town Hall which was placed next to the bench that the Legion placed near the Veterans Memorial Park. He is going to go to the Legion to discuss with them placing a bronze plaque on the table. He presented the Board of Selectmen with a bronze plaque that he purchased (one has been purchased for each branch of service) and would like to have them placed somewhere on the Veterans Park. He discussed having a monument in front of each flag with a bronze plaque on it.

#### *WWII Plaque (Town Hall Entrance) - Roy Jeffrey*

R. Jeffrey noted work is needed to be done on the WWII Plaque in the entrance of Town Hall. He discussed the list of names being listed according to the Historical Society. The list is alphabetical however there is no name beginning with "B" on the plaque and he found that odd. He is going to take a look at the names listed to make sure the list is as accurate as possible.

M. Curran noted some family members may have taken the names.

R. Jeffrey is working with Carli regarding a plaque that a trophy place may be able to make.

#### *Senior Trip - Roy Jeffrey*

R. Jeffrey discussed the April 18th trip he attended through Plaistow Recreation. Plaistow Seniors were guests at the Sandown Seniors Recreation Center. They were served lunch by the 7th grade middle school students. David the magician was there and put on a great show. That Friday the Seniors went to Foxwoods and had a great buffet. Selectman Michelle Curran was also present.

### **APPOINTMENTS**

*Zoning Board of Adjustment: James Allen*

***James Allen was not present. No Motion could be made.***

### **PLAN NH - Wm North Sturtevant and Robin LeBlanc**

W. Sturtevant discussed Plan NH - Plaistow Mission Statement; Goal; and Plaistow Zoning - Study Area: maps that identified areas of concern (Smith Farm and Penn Box areas).

J. Sherman inquired if the District Court and Safety Complex were identified in the study areas.

W. Sturtevant noted they did. They expanded their area. He noted the group from Plan NH had split up into different groups to get a better area of Plaistow. He discussed Historic Village District; Listening Sessions; Questions asked (what do you see/ what do you want to see); feedback received from residents (inadequacies/concerns); Recap; Findings (traffic, parking, history, traditional, appearance); Village Zones; Village Core; mix of building types (mixed use - business and residential); Village Pedestrian Circulation; Village Gateways and Transitions; Village South and North; roundabouts; enhancements; Elm Street turn (making vehicles almost come to a complete stop); Town Hall (purely pedestrian access); Main Street parking should be set off with curbing; curb out front Town Hall is quite tall; pedestrian pathways; separate vehicle traffic from pedestrians; diagonal parking; welcome center or possible railroad center; conservation easement; Village/Mixed Use; Village Core; Elm Street/Village North; Recommendations: (Take Back Main Street) making Plaistow a destination, building on Plaistow's historic village center making pedestrians number one; and Conclusion (what's a vibrant, livable village).

J. Sherman inquired about making the road opposite Westville Road a four corners.

W. Sturtevant discussed significant cost.

S. Fitzgerald thanked both Robin and North for coming. He discussed vision and changes for Plaistow and inquired if North could help them to identify other communities that have taken big steps forward that we could go visit and see how they made their transformation

W. Sturtevant deferred to his group's planners noting they were not present but he would get a list to identify the information requested.

R. Gray thanked North and Robin for their work with Plan NH. He inquired if the work presented could be put in a logical order to have some work completed in terms of priorities and if a sign should be put up identifying the village district.

W. Sturtevant noted he could put a list of suggestions together.

M. Curran noted a local business has offered a sign to identify the village district.

S. Fitzgerald discussed two smart radar speed limit signs that are currently being worked on.

Katherine Lash of Atkinson thought the idea of making the Town a Norman Rockwell town was good however she was concerned about the pollution that would come from the railroad station.

M. Curran noted the topic this evening was for the Main Street study only, not the railroad.

Resident of 61 Main Street was concerned with tractor trailer traffic.

M. Curran discussed Main Street being a state road; current truck traffic; waiting for the charette; traffic concerns; some businesses on Main Street do get tractor trailer deliveries ; and immediate suggestions have been brought to the Town Manager and the Chief of Police.

S. Fitzgerald discussed strategies for the roadway situation.

J. Sherman discussed current solutions and concerns; truck traffic on Main Street; working on various ideas; possibly closing off the south end of Main Street to stop trucks from turning; Building Inspector is working with City of Haverhill; Haverhill is concerned with the change in traffic; North Ave from Marsh Ave to Main Street is marked as no thru trucking; working with Highway Safety Committee; truck traffic from Kingston Road; Town does not control Kingston Road; and reconfiguring the Elm Street and Main Street intersection may help with truck traffic.

Charlie Lanza (Plaistow Resident & Planning Board Vice Chair) inquired if DOT had entertained relinquishing Elm Street to the Town.

S. Fitzgerald discussed costs associated with ownership.

N. Major noted he would help the Town and suggested the Board of Selectmen send him information so he can see what he can have done with NHDOT.

S. Fitzgerald thanked Leigh Komornick, Mike Dorman and Town staff for their work on Plan NH.

R. LeBlanc discussed Plan NH and noted the Chinese character for crisis is also for opportunity so the current problems could be looked at as opportunities. She discussed weather changes in the climate impact roads; energy sources; economic impact; demographic changes; recommendation to bring all citizens together for another discussion to see what their vision is; getting the community behind the Town; finding the champions in the community to make changes happen; and getting a broad base of support.

R. LeBlanc handed out: Town of Plaistow, New Hampshire Community Design Charrette, Historic Village District dated October 21 and 22, 2011, Plan NH Visioning for sustainable communities.

#### **FOLLOW UP TO 125 SERVICE ROAD DISCUSSION - Leigh Komornick/Mike Dorman**

M. Dorman discussed conversation he has had with business owners along Route 125 regarding the service road. He noted all comments received were positive.

M. Curran discussed sidewalks along Route 125; meeting with new owners from Planet Fitness; excitement for the service road from Planet Fitness owners; having green space in front of buildings and parking in back of buildings; upkeep and new looks.

L. Komornick discussed workshop regarding open space and redefining strip corridors; emphasis on providing service connector roads so people do not have to go out on main roads; new developments being moved closer to the front roadways which can provide green space out front of buildings and parking behind the buildings; State Line Plaza's changes; and service road opportunities for redevelopment along Route 125.

Val - Owner of Telly Danos thought it was a good idea if it was done properly.

L. Komornick discussed prior project with NHDOT regarding service road and new location and the Planning Board's vote to support the service road.

R. Gray noted he supports the service road that connects Old Road and sidewalks on both sides of the road depending on the type of sidewalks. He discussed the Town being able to get by with

expanded roadways and paved shoulder; responsibility for paving; and sending letter to NHDOT reminding them about street lighting and having underground utilities along the roadway.

L. Komornick discussed sidewalks and the Town's ability to plow sidewalks.

D. Garlington noted you could not treat the sidewalks once you plow them. Being able to set the wing on top of the sidewalk would allow them to clean the sidewalk.

D. Poliquin noted a paved shoulder did not promote traffic calming.

S. Fitzgerald discussed setting up a meeting with NHDOT.

J. Sherman was in favor of the service road, lighting and sidewalks however he was not in favor of connecting it to Old Road. He thought it would increase traffic on Old Road and Main Street. He inquired about 125 being two lanes and now proposed to be four lanes.

M. Dorman discussed median with two lanes on each side until you get to a traffic light.

D. Poliquin noted if it was not going to be connected to Old Road then he did not think it was necessary to have the access road there. With increasing business he saw it as a benefit and was in favor of going forward with recommendations.

J. Sherman was in favor of the service road even if it did not connect to Old Road. As an access management solution it works even without the connection to Old Road.

Wendy Moley - Old Road inquired if the plan was to have more businesses come to the access road.

M. Curran noted it was a possibility but not a plan. She discussed retention pond; potential for access road behind pond; undeveloped land behind there; and not being put there for development.

S. Fitzgerald discussed Alex Vogt's information pertaining to the turning radius to the access road.

***Motion by D. Poliquin to direct the Town Manager to send a letter to NHDOT communicating the Town of Plaistow's support for the proposed service road with sidewalks on both sides of the road and with full cut lighting within 500 feet and underground utilities installed.  
2nd by C. Blinn.***

J. Sherman and M. Curran discussed full length and both sides of T for sidewalks.

R. Gray noted at this time the motion did not include whether the sidewalks were raised or not.

J. Sherman discussed Planning Board's motion for traffic counts and wondered if there was any information.

L. Komornick noted she had contacted Rockingham Planning Commission and it was already included but they requested additional traffic counts.

J. Sherman inquired who the traffic counts went to.

L. Komornick noted they were posted to the NHDOT website.

W. Moley inquired if the count could be done before school release because everyone heading to school uses that road.

L. Komornick noted she would request the count to be done prior to school release.

**Vote 4-1-0.**

**Opposed: J. Sherman.**

**Motion carries.**

### **SELECTMEN SUMMER SCHEDULE**

Board discussed summer schedule options, vacations and current scheduled holidays.

<b>Date</b>	<b>2012 BOS SUMMER SCHEDULE</b>	<b>Operator</b>
5/7/2012	BOS	Jay
5/14/2012	OFF - SUMMER SCHEDULE	Charlie
5/21/2012	BOS	Jay
5/28/2012	TOWN HOLIDAY - MEMORIAL	Jay
6/4/2012	BOS	Jay
6/11/2012	OFF - SUMMER SCHEDULE	Jay
6/18/2012	BOS	Jay
6/25/2012	OFF - SUMMER SCHEDULE	Jay
7/2/2012	OFF - SUMMER SCHEDULE	TBD
7/9/2012	OFF - SUMMER SCHEDULE	TBD
7/16/2012	BOS	TBD
7/23/2012	BOS	TBD
7/30/2012	OFF - SUMMER SCHEDULE	TBD
8/6/2012	BOS	TBD
8/13/2012	OFF - SUMMER SCHEDULE	TBD
8/20/2012	BOS	TBD
8/27/2012	BOS	TBD
9/3/2012	TOWN HOLIDAY - LABOR DAY	TBD

### **TOWN MANAGER REPORT**

S. Fitzgerald discussed:

- Vacation week for schools.
- Arbor Day Dedication this Friday in memory of Ruth Jenne.
- There will be an informative Lyme Disease presentation on Tuesday, May 1st at 6pm.
- Highway Garage presentation will be next Monday evening.
- Plaistow First met last Wednesday and will meet this Wednesday to make their final recommendations to the Board of Selectmen.
- Planning Board met last week.
- Conference call this Friday to discuss Beede waste site.
- Attendance to Historical Society meeting.

- Hazard Mitigation updates to come before the Board of Selectmen for final approval.
- Meeting in Boston regarding consultant selection.
- Highway Safety Committee meeting is scheduled for May 11th.
- Truck Selection Committee meeting last Tuesday to review truck selection.
- Conflict of Interest Committee is looking for participants.
- This Wednesday there will be formal training on Excel for Town Hall employees.

## **OTHER BUSINESS**

M. Curran discussed:

- We have received flyers in doors regarding Beede Group. The letters have been sent to the residents regarding water issues in the area.
- Previously the Town use to have a Town Wide Clean Up Day and suggested to reenact this type of idea. Sandown has done one and it brought out many residents.

S. Fitzgerald noted he would like to discuss this idea with the Recycling and Conservation Committee. He thought they would be supportive of this type of activity.

J. Sherman noted it use to be called Plaistow Pride Day.

J. Sherman discussed the Beede letter and noted they were saying that the road being constructed is a temporary access road and work will be done on site during the week between 7 am and 7 pm. He inquired if the work would be noisy and if it coincided with normal regulation hours.

M. Curran noted the hours did coordinate with regulations.

R. Gray discussed being a neighbor living in a residential zone that abuts a commercial zone; sounds of machines; obnoxious noise ordinance; and 7 pm is a late hour for work.

S. Fitzgerald discussed protecting residents and quality of life.

R. Gray inquired if someone declined paying for water would there be a Town risk associated.

S. Fitzgerald noted he would like to discuss in Non Public with the Board.

D. Poliquin discussed children on vacation this week and suggested parents should check the Town's web site under Recreation Department because there are a lot of activities going on in conjunction with the Library.

## **SIGNATURE FOLDER**

M. Curran noted the Signature Folder and Manifest were going around.

## **SELECTMEN'S REPORTS**

R. Gray:

- Will be at Firestone Grand Opening on Friday at 10 am.
- Planning Board meeting last Wednesday. There will be Public Hearings on conditional use for: Pennichuck Water and a sun room on a residential home on Newton Road. They will hold a discussion regarding implementation of sections of the Master Plan. Leigh has suggested to have a committee similar to one in Moultonborough, New Hampshire however

the Planning Board decided they would act as an Implementation Committee instead of entering into that type of committee.

- Plaistow First Committee meets this Wednesday however he will not be able to attend.
- Attended traffic meeting at Town Hall last Friday. He learned that the no truck traffic sign posted on North Avenue is not legal and only state legislature can approve no thru truck traffic signage. City council has to approve and then it has to go on to legislature. The signs were not approved and it cannot not be enforced.

S. Fitzgerald noted Chief Savage is coordinating a meeting with the City of Haverhill regarding truck traffic enforcement.

J. Sherman:

- Plaistow First had a brief work session last week but did not have a quorum. They will meet this Wednesday to vote on the recommendations. He suggested that he and Sean sit down to time phase the recommendations and then bring back to the Board of Selectmen.
- Town Report Advisory meeting is scheduled for May 9th.

C. Blinn:

- Attended Cable Committee meeting on Tuesday. They used the meeting as a work session. They are filming a commercial for the Cable Committee.
- Attended Old Home Day meeting. They went over invoices, contracts, parade updates and made some adjustments on the schedule.
- Attended Conservation Committee meeting. They reviewed Arbor Day Dedication to Ruth Jenne. The coloring contest and poem contest decisions are required tonight. The Conservation Committee three parcels that they want to keep were reviewed and voted on.

D. Poliquin:

- Attended Recreation Commission. They did a reorganization of members. Application are available for the Summer Rec Program. They held a discussion about skate board park and decided that it would currently remain closed because there is no way to feasible police it. Opening Day at PARC is May 5. The Rec Commission has been working on strategic plan for recreation and welcomes anyone's ideas.

M. Curran:

- Town Wide Yard Sale went great. She thanked all participants.
- Annual Fireman's Spaghetti dinner
- Attended Family Mediation. They reviewed financials and will do reorganization May.

Public Meeting adjourned at 8:52 pm.

Respectfully Submitted,  
Audrey DeProspero